

## General Information for Science Olympiad Event Supervisors

- **Event Rules:** Please read all rules. As an event captain, ***you are responsible for all areas of your event***: providing essential materials, tests, measuring devices, scoring, etc.
- **Rules Clarification:** Coaches will forward rules clarifications, in writing, to the event coordinator, Barbara Little. You will be contacted to determine an accurate response. Questions and responses will be posted on the SCOE Website <http://www.scoestudentevents.org> **Deadline for rules clarification is Friday, February 24 by 5:00 PM.**
- **Arbitration:** Only the team coach or assistant team coach may approach the event supervisor. If there is still a question, the coach files a grievance by completing the appeal form and approaching an arbitrator to resolve the issue.
- **Ties:** Check rules for tiebreakers. **NO TIES PLEASE!**
- **Assistants:** Notify us if you are providing your own assistants or if you need them, how many?
- **Coaches/Event Supervisors' Meeting:** A coaches, event supervisors, and assistants meeting will begin promptly at 7:45 AM in Science Room 115
- **Registration:** Please **register** at the registration table in the Lobby. Your event packet/binder will be provided to you. If registering after 8:30 AM, please go to the scoring room 228 to register and pick-up your binder.
- **Food:** A morning snack (7:00-10:00 AM) and lunch (11:00 – 1:00 PM) will be provided to Event Supervisors and Assistants in Room TBA.
- **Scoring Room:** Please return your **event packet** to the scoring room 228. Please do not leave until the scoring official has reviewed your packet. We will also need your **telephone #** that day so we can reach you should questions arise.
- **Sample Score Sheet: Optional use** – available online soon. If you are using the Score sheet please check to make sure the information on the sheet is correct.

**If you need an exact count of teams registered for your specific event please call Leisa Turner at 238-1715.**

If you would like to visit the National Olympiad website the address is as follows:  
<http://www.Soinc.org>. If you have questions, please call Barbara Little, Student Events Coordinator, at 238-1710, fax at 238-4203, or e-mail at [blittle@stancoe.org](mailto:blittle@stancoe.org).

If you are unable to fulfill your obligation as an event supervisor, please contact Leisa Turner immediately at 238-1715. We still need MANY volunteers for a successful Science Olympiad. Please contact Leisa if you know of anyone interested in volunteering as an event assistant.